

RESUME

NAME: _____ HOME PHONE: (____) _____ - _____

HOME ADDRESS: _____
(Street, City, State, Zip code)

PERSONAL DATA:

Date of Birth: ____/____/____ Social Security #: _____ - _____ - _____ Driver's License #: _____

Marital Status: _____ Spouse's Name: _____

EDUCATION:

Did you graduate high school? YES NO

College: 19____ to 19____ - Name of School: _____

Courses studied: _____

Special education relating to current business activity or employment: _____

BUSINESS & PROFESSIONAL EXPERIENCE: (Indicate: Firm Name, Length of Time Employed, Occupation/Position, Reason for Leaving and, if construction related, largest project you were involved in)

NO. OF YEARS WITH CURRENT EMPLOYER: _____ NO. OF YEARS IN THIS INDUSTRY: _____

Employment History: (Beginning with current job.)

From: ____ / ____ / ____ To: ____ / ____ / ____ Company: _____

Position: _____ Responsibilities: _____

From: ____ / ____ / ____ To: ____ / ____ / ____ Company: _____

Position: _____ Responsibilities: _____

From: ____ / ____ / ____ To: ____ / ____ / ____ Company: _____

Position: _____ Responsibilities: _____

From: ____ / ____ / ____ To: ____ / ____ / ____ Company: _____

Position: _____ Responsibilities: _____

PROFESSIONAL REFERENCES: (Name, address, phone number, length of time acquainted)

USE REVERSE SIDE FOR ADDITIONAL INFORMATION